



Member of Wheatley Group

Policy number (if known)

Your full name

Correspondence address

..... **Postcode:**

Telephone number **Mobile**

Email Address

Occupation

Are you the (tick as appropriate) Leaseholder Shared Owner Owner Factored

Address of property where damage occurred

..... **Postcode:**

Type of property (e.g. house, flat) **Age of Property**

How long have you owned the property Yrs months

Date damage occurred

What happened to cause the damage

Details of damage including estimated repair cost

Are you making a claim with your Home Contents insurer?

We require two written estimates. If you are not attaching two estimates, please explain why

Name and address of person responsible for damage (if applicable)

..... **Postcode**

Crime Reference Number

(This is a policy requirement for all vandalism / malicious damage / theft related claims)

Was the property occupied at the time of the loss? YES / NO

If no, state the last date on which the property was occupied

Have you made any other claims in the past 3 years? YES / NO

If so, please provide details (continue overleaf if required)

I/We declare that all the answers provided are true and correct to the best of my/our knowledge.

Signed **Date**

PLEASE RETURN TO: Arthur J. Gallagher, 27-30 Railway Street, Chelmsford CM1 1QS